



YOUTH BUSINESS WEEK FOUNDATION - CA

Student Registration Form - Summer Program 2008

This Form May Be Copied
Please print or type legibly.

YBW 2008 ~ SIGN UP NOW!

To Be Completed By Student

PLEASE PRINT NEATLY

Name: _____

Male Female Date of Birth: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Cell: (____) _____

E-Mail: _____

High School Name: _____

Academic Year Completed in June 2008: Freshman Sophomore Junior Senior

T-Shirt Size: S M L XL XXL 3XL

Activities/Clubs: DECA FBLA Other _____

Parent/Guardian Name(s): _____

Parent/Guardian E-mail: _____

IMPORTANT! ACT FAST!

Space is assigned on a first-come, first-served basis. Sign up TODAY to reserve a spot. We can only accept 130 students!

Send Completed Registration Form and Tuition check or Credit Card Information to:

Youth Business Week
5340 Skylane Blvd.
Santa Rosa, CA 95403

For More Information Contact:
707.544.4700
www.ybw-ca.com
E-Mail: ccastillo@ybw-ca.com

YBW PROGRAM DATES

JUNE 28- JULY 2, 2008

EMPIRE COLLEGE

**REGISTRATION FEE ~
\$195**

**EARLY BIRD FEE ~
\$175 BY APRIL 25, 2008**

ALL APPLICATIONS MUST BE RECEIVED BY MAY 5, 2008!!!!

The YBW Pathway I am most interested in (please circle only one):

Health/Technology Construction/Trades YBW Business

I heard about Youth Business Week from:

Friend Teacher Business Week Representative Other _____

CODE

Student Registration Form - Page 1 of 2

THERE ARE ONLY 130 SPACES AVAILABLE FOR YBW ~ ONCE THOSE SPACES ARE FILLED STUDENTS WILL BE PLACED ON A WAITING LIST ACCORDING TO CAREER PATHWAY. EVERY EFFORT WILL BE MADE TO ACCOMMODATE OUR WAITING LIST. ALL APPLICANTS MUST SUBMIT A THREE PARAGRAPH ESSAY STATING REASONS WHY YOU WANT TO ATTEND YBW 2008 WITH A FOCUS ON YOUR PARTICULAR YBW PATHWAY. EACH APPLICANT WILL BE INTERVIEWED PRIOR TO ACCEPTANCE INTO THE PROGRAM. ANY APPLICATION RECEIVED WITHOUT AN ESSAY WILL NOT BE CONSIDERED!

YOUTH BUSINESS WEEK - Pg 2

Last Name: _____

TOTAL YBW PROGRAM COST TO YOU!

Balance to be paid by Participants:

\$195

Includes MEALS, TRANSPORTATION, ALL PROGRAM MATERIALS

Total per student cost to operate the program is \$1093. Contributions from Business Week sponsors through fundraising efforts cover \$798 of the overall cost.

Cancellation Policy PLEASE READ

- Three weeks or more prior to your scheduled week of attendance one half of what you have paid.
- Less than three weeks prior to your scheduled week of attendance 0 dollar refund.
- Once your scheduled week of attendance has begun, your registration fee will not be refunded.

Payment Information

Please include your \$195 tuition fee along with this registration form. \$175 if paid prior to April 25, 2008. Please select an option:

- My \$195 registration fee is enclosed. (Please make check or money order payable to *Youth Business Week*)
- I am requesting financial assistance below.
- Please charge my credit card for the \$195 registration fee:

**CREDIT CARD STATEMENT WILL SHOW:
YOUTH BUSINESS WEEK FOUNDATION -CA**

Card Brand: Visa M/C

Account #: _____ Expires: _____
 Name on Card: _____
 Billing Address: _____
 City: _____ State: _____ Zip: _____

NOTE: If you wish to make payment arrangements, please contact the Business Week office at 707.544.4700

WE CAN HELP!

Request for Financial Assistance

Please **ONLY** fill in this portion if in financial need as **funds are limited.**

**Need Help Paying?
Just Fill Out This Section!**

TOTAL MONTHLY HOUSEHOLD INCOME BEFORE TAXES
(excluding the applying student's income if any):

- Under \$1,500 \$1,500 - \$1,999 \$2,000 - \$2,499
- \$2,500 - \$2,999 \$3,000 - \$3,499 \$3,500 - \$3,999
- \$4,000 - \$4,499 Above \$4,500

STUDENT'S EMPLOYMENT STATUS AND INCOME

Employed: Year round During School Breaks Not Employed
 Student's total monthly income: _____

Please provide most recent family income tax statement to verify financial need. All students receiving financial aid will be required to pay a portion of the registration fee. Describe any extenuating circumstances that have put financial pressure on your ability to pay the registration fee: _____

PLEASE MAIL THIS FORM ALONG WITH CHECK, ESSAY, STUDENT DEMOGRAPHIC FORM AND OTHER ATTACHMENTS TO:
YOUTH BUSINESS WEEK, 5340 SKYLANE BOULEVARD, SANTA ROSA, CA. 95403. (707)544-4700

Student Signature: _____

Parent Signature: _____

Printed Name: _____

Printed Name: _____

Date: _____

YOUTH BUSINESS WEEK FOUNDATION ~ CALIFORNIA

CODE OF CONDUCT

The intent of the YBW weeklong intensive program is to afford each student the opportunity to become acquainted with the world of work, opportunities that await each of you, and the experience of living on a college campus for one week. YBW 2008 will focus on particular career pathways, which each of you have selected, along with providing a foundation for understanding what the words “financial literacy” actually mean and their importance in each of your lives. An added feature to this year’s program, in addition to the career pathways model, will be the opportunity to improve your writing skills and begin to develop a personal writing style, again to enrich your life both now and in the future.

Prior to participating in the YBW weeklong program, it is imperative each student read and understand fully not only the Code of Conduct, but the consequences should anyone fail to honor this code. The Board and staff of YBW are excited to have you attend the program, and participate in the follow-up Student Leadership Team. Thank you for reading this information. Please feel free to contact us with any questions.

- Each student will be assigned to a Company for the week. As such, you must be prompt for each Company meeting, participate fully, and work as hard as you possibly can to create a product and a Company that is successful.**
- You will respect your peers. Inappropriate language and/or harassment of any sort will result in consequences that could lead to dismissal from the program.**
- All students will arrive promptly for assemblies and presentations. Use of cell phones during this time is prohibited. If you are caught using your cell phone it will be taken for the remainder of the day.**
- Computers of any sort are not to be used for company research. You may, however, use your computers to create posters, signs, or other materials for any team presentations that will be made. Use of a computer for research will result in a very large company fine, and removal of the computer for the remainder of the week.**
- Finally, each student is required to remain with your Company during appointed times. Students found trying to bend the rules or not complying with the overall YBW program will be sent home.**
- No alcohol, drugs or cigarettes are allowed. If a student is found with alcohol and/or drugs campus police will be called in and appropriate action taken. Students will be removed from the YBW program.**

**WE HAVE READ YBW 2008 CODE OF CONDUCT REQUIREMENTS AND
WILL COMPLY. WE UNDERSTAND THAT NOT FOLLOWING CODE OF
CONDUCT MAY RESULT IN EXPULSION FROM YBW PROGRAM.**

SIGNED:

STUDENT:

PARENT:

**CODE OF CONDUCT WILL BE POSTED IN EACH COMPANY OFFICE AS
GENTLE REMINDERS!**

Youth Business Week 2008 Confirmation Form

«FirstName»

«LastName»

«Address»

«City»,

«State»

«PostalCode»

Phone :

Email:

OPTIONAL: YBW is asking all participants to voluntarily complete these questions. This information will be used for statistical purposes only.

- Asian/Pacific Islander
- American Indian/Alaskan Native
- Black American
- Filipino
- Caucasian
- Hispanic

I will be able to participate in Youth Business Week as a Youth Participant for the entire week, June 28- July 2, 2008 at Empire College in Santa Rosa, California. **I understand that I must arrive at 9am June 28 for registration. I must arrange to be picked up promptly at 7pm on the final day of the program, July 2, 2008.**

I have additional questions. Please contact me at _____.

Each participant at Youth Business Week has received a scholarship from local businesses in the amount of \$768. The registration fee to be paid by each participant is \$195(early registration received by April 25 is \$175). This fee is due on or before May 5, 2007. Checks and credit cards are accepted; Exchange Bank will handle all credit transactions. Please select one of the following options:

- A check for \$195/175 (circle one) is enclosed.
- I wish to set up a payment plan. Please contact me.
- I wish to pay by credit card. Submit all credit card information including type of card, number of card, code on reverse of card, billing name and address for card, valid dates of card.

Youth Signature

Date

Printed Name

Parent/Guardian Signature

Date

Printed Name

THIS CONFIRMATION FORM MUST BE RETURNED TO THE YBW STAFF WITH REGISTRATION FORM, ESSAY, AND REGISTRATION FEE



Real World Experience. Life-Changing Results.®

Dear Business Person and Friends:

The student presenting you with this form is requesting a donation that will help reduce their tuition to a weeklong summer program called Youth Business Week. The student will experience an in-depth look at business, ethics, free enterprise, teamwork, and life skills that will better prepare them for life after high school.

He/She will be part of a small group competing in a variety of business competitions that are designed to provide real world experience. The students are running a company, making important management decisions, and learning how to succeed in the workforce. They also work closely with business professionals that have volunteered to mentor them during the week.

In order to afford such a tremendous program, this student needs your help! All students are asked to pay a registration fee of \$295 (the total cost per student is actually \$1070, but fundraising efforts by Youth Business Week staff cover \$775). The \$295 includes all meals for the week, housing in a college dorm, and all program materials. Any amount you can contribute, up to the \$295, will be helpful for this student to make it to the program. Your support is fully tax deductible.

Thank you for helping this student.

Respectfully,

Christine E. Castillo
Executive Director

[Visit our website](http://www.ybw-ca.com)

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Phone: 707.544.4700



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STUDENT REGISTRATION SPONSOR FORM

With your tax-deductible contribution, a high school student can experience the opportunity of a lifetime.
They need your support!

STUDENT INFORMATION

Student Name

Phone Number

High School

SPONSOR INFORMATION

Name

Company

Address

City State Zip

() Phone

E-mail

SPONSORSHIP AMOUNT: \$

- Tax-deductible contribution is enclosed.
(Make checks payable to Youth Business Week)
- Please charge my credit card for my contribution:
- Brand:** Visa M/C Discover Am. Ex.

Account # Exp.

Name on Card

Billing Address

City State Zip

- Please invoice me for the above contribution.
- Date of invoice: _____

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